



September 2022 PTO Meeting

September 13, 2022 5:30pm • LRC

I. Call to order @ 5:42 p.

II. Approval of August minutes -10 yes/0 no

III. Parent open forum (5 min)

Lauren- wants to send out the Amazon smile and couldn't find it. She is going to look for it and let us know if there is one.

IV. Admin update (5 min)-Kristine Hanson

- PPP was a ton of fun and huge success
- Thanks for the upcoming PTO lunch next week.
- Amazing job on Grandparent's breakfast. Lots of compliments and all were very impressed.

V. Financial update (5 min)

Laura is still working on updating this. Will be given ASAP.

VI. Guest Speaker (10 min)

A. Caroline Lamoreaux- 10 min

Information

- Presenting information on Yes for Higley Schools Bond. She has 5 kids in the district. She passed out information regarding the upcoming election. Some magnets and cards were delivered. Needs lots of volunteers to pass out flyers and information on Oct. 15 and 22nd

She is happy to deliver a yard sign to you if you'd like one. Call Caroline @ **480-238-5849**

Promote the bond: No new taxes, Higley High would get \$9million dollars in renovations. New elementary school on Higley/Warner. Safety and security upgrades.

VII. Voting Items (15 min)

**In the instance of a tie, admin will have the tie-breaking vote*

A. Vacant Board Seats (Sam) - 5 min

Information

- 1 Corporate Fundraising
- 1 Fundraising Co-Chair
- 1 Teacher Liaison - Robert Ouellette (Board voted 10 yes 0 no)

Action

- Vote via public ballot for Rob tonight

B. Bylaws (Sam) - 5 min

Information

- Updated via changes approved during Aug 22 meeting
- Current version has been approved for legal review
- Will proceed with this version, as is, until legal review is complete

Action

- PTO will send out an E-alert about community members hoping to vote in general PTO elections at the end of the year. In order to vote, community members must attend 50% or more of the yearly meetings.
 - Review legal feedback once received
 - Revise as needed and acquire executive board signatures
 - Post approved bylaws to the website

C. Email Votes - 5 minutes

Information

- For record in official meeting minutes
- New Umbrellas on 8/25 - 9 yes, 0 no, 3 abstain
- 2022-2023 Budget on 8/31 - 9 yes, 0 no, 3 abstain
- Revised Bylaws for Legal Review - 9 yes, 0 no, 3 abstain

Action

- Noted for inclusion in official records

VIII. Old Business (10 minutes)

A. Water Fountains (Sam/Admin) - 5 min

Information

- Fountains are on back order until October 17th, will provide an update once received from the vendor

Action

- Photograph and send out to community via email and social media

B. Kindergarten Playground (Sam/Admin) - 5 min

Information

- submitted P.O to the vendor
- Installation scheduled for Thanksgiving Break

Action

- Photograph and send out to community via email and social media

IX. Recurring Business

A. Otter Pops - 10:15am-1:15pm (Sam)

Use QR code to sign up. Need volunteers (1 PTO member needs to be present)
Hot chocolate will be added to otter pop sales once the weather drops.

Information

- 9/21 (gifted), 10/12 (4th), 10/26 (3rd)

Action

- Sign up for Otter Pop time slots as available at bit.ly/otterpops2223

X. Committee Updates (30 minutes)

B. Fundraising Chair Update (Jam) - 5 min

Information

- Paint the Town Blue -Mindy create stencils to use and spray paint. (Saturday, Sept.17 @ 6:00 am @ Sam's)
- Water Bottles- were a huge success. Orders will be passed out 9/14. New orders will be available directly through the vendor for Fall Festival.
- Tricky Tray Basket Auctions- these will replace the "bingo baskets". This will be a separate fund raiser and will commence at Fall Festival and will not be part of teacher earmarks. Teams are asked to create 1 basket to donate to this auction. Information will be sent out to staff soon.

Action

- Recruit parents for PTO Fundraising Team
- Looking for companies interested in donating baskets. Reach out and ask for baskets or donations.

C. Hospitality Chair Update (Sam) - 5 min

Information

- Grandparents Breakfast recap- Sam read a really sweet email from a parent. It was just a huge hit all around and wonderful positive feedback.
- Super Shark (9/16) -Jessica will label all shirts
- Fall Conference Lunch (9/22) provided by PTO from Pita Jungle (pitas, hummus, chicken, rice, beans) for \$450.
- Salad will be provided by parents along with other snacks and drinks.
- Decorations can be left up for the team potluck the next day.

Action

- Recruit parents for Hospitality Team
- get banners made for mom and dad events coming up.

D. Activities Chair Update (Mindy) - 5 min

Information

- PPP -Mr. Price was the winner and will celebrate on 9/23 with his class.
- Golfland (10/26)- no volunteers needed. Golfland employees will run the show.
- Holiday Shoppe (12/1- 12/8) -CHP will fund and run this ourselves this year vs. going through a vendor. Mindy will place an order though a vendor that sells items for less than ½ off we usually spend to sell at our holiday shop.

Action: Sam suggested putting a large amount of the proceeds to Helping Hands but anything excess will be put back into the general PTO fund to help replenish the account.

- Harkins (1/18)
- AZ Ice (3/10)
- 6th Grade Lock-In (4/28)
- Yearbook Signing Party (5/25)

E. Restaurant Night Chair Update (Hayley) - 5 min

Information

- at least 1 restaurant per quarter for PTO funds
 - In-n-Out
 - Chick-fil-a
 - Bahama Bucks
 - Menchies
 - Ihop - Pancake Breakfast
- Monthly food trucks?

F. Volunteer Chair Update (Kelley) - 5 min

Information

- Book Fair Needs Volunteers
- Fall Lunch Parent Donations Needed
- Fall Festival Planning Team (11/18)
 - Habaneros (no minimum)
 - Smoothing King
 - Elote Man
 - It's soo good (Asian) \$600 minimum
 - Stugo -pizza and Robotics -popcorn and cotton candy

Action

- Send out Otter Pop signup to parents
- Connect with each chair for upcoming signup needs
- fall festival information needs to be sent out.

G. Fall Festival (Lorin) - November 18 - 5 min

Information

- Natalie has offered her assistance
- Proceeds from the event (excluding tricky tray) will go to K-6, CC, Resources, (Specials?)
- Full participation from the ENTIRE team for the ENTIRE evening to receive Earmark funds
- Grade level ticket pre-sale incentive?

Action

- Promote Fall Festival Volunteer Team

VII. New Items (15 minutes)

A. New Parking Lot Traffic Flow (Sam) - 5 min

Information

- The current queue line and parking lot access will be revised
 - The east, most parking lot access gate located on Frye will be opened
 - Queue lane will no longer have to access to parking spots

Action

- Be positive role models for proper queue lane and parking access usage

- Help educate parents via social media and word of mouth on proper queue line procedures

- Reserved Parking Spots (Sam) - 5 min

Information

- PTO will be raffling off 1 parent and 1 teacher VIP sporting spot
- 1 parent/family spot, located in front of the gym, will be established and raffled during Fall Festival as part of Tricky Tray - spot will be for the spring semester.
- 1 staff spot, located under the shade structure, will be raffled off to a staff/admin/teacher each month. One covered parking space will be given to a teacher each month. PTO will choose each teacher based on criteria.
- One uncovered parking spot to be raffled off to a parent to retain January -May.

Action

- Decide the best method to raffle off family parking spot
- Create nomination guidelines for staff parking spot
- Create 1 sign for each spot with magnets for reserved names

B. Boosterthon Fundraising Incentive (Sam) - 5 min

Information

- Proactively decide on the fundraising incentive for this year.

Possible suggestions:

Basketball court
Soccer Nets
Shade tents

Action

- Create a survey to send to students/parents/faculty/staff to get input on what they want to raise funds for
- Decide on Fundraising Incentive prior to Winter Break so proposals can be created and received prior to event kickoff

C. PTO Team Bonding Events (Sam)

Information

- Haunted House Night Out date TBD – Laura (Dinner and haunted house event or escape room)
- Holiday Party - 12/13 after PTO meeting or 12/16?

VIII. Board Remarks and Future Discussion Items

Mindy- Art Masterpiece will be up and running.

IX. Adjourn Meeting - @ 7:03 p.m.

Next meeting on October 11th at 5:30 in LRC

MARK YOUR CALENDARS!

September

5: No School-Labor Day
7: Otter Pops
8: Papa Johns for STUGO
9: Grandparents Breakfast
12-16: Spirit Week
13: PTO Meeting
16: Super Shark #1
15-22: Fall Book Fair
21: Otter Pops
22-23: Fall Conferences
21-23: Early Release
26-30: Fall Break

October

1-7: Fall Break
10: School Resumes
11: PTO Meeting
12: Otter Pops
21: Picture Retakes
21: Movie Night
26: Otter Pops
26: Family Night at Golfland

November

2: Papa Johns for STUGO

8: PTO Meeting
9: Otter Pops/Hot Cocoa
10: Veteran's Breakfast
11: No School-Veteran's Day
14-18: Kindness Week
14-25: Food Drive
18: Fall Festival
22: Thanksgiving Lunch
23: Turkey Trot
23: Otter Pops/Hot Cocoa
24-25: Thanksgiving Break
30: Papa Johns for STUGO