



September 2022 PTO Meeting

September 13, 2022 5:30pm • LRC

- I. Call to order**
- II. Parent open forum (5 min)**
- III. Admin update (5 min)**
- IV. Financial update (5 min)**

- V. Guest Speaker (10 min)**
 - A. Caroline Lamoreaux- 10 min**

Information

 - Presenting information on Yes for Higley Schools Bond
- VI. Voting Items (15 min)**

**In the instance of a tie, admin will have the tie-breaking vote*

 - A. Vacant Board Seats (Sam) - 5 min**

Information

 - 1 Corporate Fundraising
 - 1 Fundraising Co-Chair
 - 1 Teacher Liaison - Robert Ouellette & Lori Natsyn

Action

 - Vote via secret ballot

 - B. Bylaws (Sam) - 5 min**

Information

 - Updated via changes approved during Aug 22 meeting
 - Current version has been approved for legal review
 - Will proceed with this version, as is, until legal review is complete

Action

 - Review legal feedback once received
 - Revise as needed and acquire executive board signatures
 - Post approved bylaws to the website

 - C. Email Votes - 5 minutes**

Information

 - For record in official meeting minutes
 - New Umbrellas on 8/25 - 9 yes, 0 no, 3 abstain
 - 2022-2023 Budget on 8/31 - 9 yes, 0 no, 3 abstain
 - Revised Bylaws for Legal Review - 9 yes, 0 no, 3 abstain

Action

 - Noted for inclusion in official records

- VII. Old Business (10 minutes)**
 - A. Water Fountains (Sam/Admin) - 5 min**

Information

 - Fountains are on back order, will provide an update once received from the vendor

Action

 - Photograph and send out to community via email and social media

B. Kindergarten Playground (Sam/Admin) - 5 min

Information

- Installation scheduled for Thanksgiving Break

Action

- Photograph and send out to community via email and social media

VIII. Recurring Business

A. Otter Pops - 10:15am-1:15pm (Sam)

Information

- 9/21 (gifted), 10/12 (4th), 10/26 (3rd)

Action

- Sign up for Otter Pop time slots as available at bit.ly/otterpops2223

IX. Committee Updates (30 minutes)

B. Fundraising Chair Update (Jam) - 5 min

Information

- Paint the Town Blue
- Water Bottles
- Tricky Tray Basket Auctions

Action

- Recruit parents for PTO Fundraising Team

C. Hospitality Chair Update (Sam) - 5 min

Information

- Grandparents Breakfast recap
- Super Shark (9/16)
- Fall Conference Lunch (9/22)
 - Decorations can be left up for the team potluck the next day

Action

- Recruit parents for Hospitality Team

D. Activities Chair Update (Mindy) - 5 min

Information

- Golfland (10/26)
- Holiday Shoppe (12/1- 12/8)
- Harkins (1/18)
- AZ Ice (3/10)
- 6th Grade Lock-In (4/28)
- Yearbook Signing Party (5/25)

E. Restaurant Night Chair Update (Hayley) - 5 min

Information

- at least 1 restaurant per quarter for PTO funds
 - In-n-Out
 - Chick-fil-a
 - Bahama Bucks
 - Menchies
 - Ihop - Pancake Breakfast
- Monthly food trucks?

F. Volunteer Chair Update (Kelley) - 5 min

Information

- Book Fair Needs Volunteers
- Fall Lunch Parent Donations Needed
- Fall Festival Planning Team

Action

- Send out Otter Pop signup to parents
- Connect with each chair for upcoming signup needs

G. Fall Festival (Lorin) - November 18 - 5 min

Information

- Natalie has offered her assistance
- Proceeds from the event (excluding tricky tray) will go to K-6, CC, Resources, (Specials?)
- Full participation from the ENTIRE team for the ENTIRE evening to receive Earmark funds
- Grade level ticket pre-sale incentive?

Action

- Promote Fall Festival Volunteer Team

VII. New Items (15 minutes)

A. New Parking Lot Traffic Flow (Sam) - 5 min

Information

- The current queue line and parking lot access will be revised
 - The east, most parking lot access gate located on Frye will be opened
 - Queue lane will no longer have to access to parking spots

Action

- Be positive role models for proper queue lane and parking access usage
- Help educate parents via social media and word of mouth on proper queue line procedures

B. Reserved Parking Spots (Sam) - 5 min

Information

- PTO will be raffling off 1 parent and 1 teacher VIP sporting spot
- 1 parent/family spot, located in front of the gym, will be established and raffled during Fall Festival as part of Tricky Tray - spot will be for the spring semester.
- 1 staff spot, located under the shade structure, will be raffled off to a staff/admin/teacher each month

Action

- Decide the best method to raffle off family parking spot
- Create nomination guidelines for staff parking spot
- Create 1 sign for each spot with magnets for reserved names

C. Boosterthon Fundraising Incentive (Sam) - 5 min

Information

- Proactively decide on the fundraising incentive for this year

Action

- Create a survey to send to students/parents/faculty/staff to get input on what they want to raise funds for
- Decide on Fundraising Incentive prior to Winter Break so proposals can be created and received prior to event kickoff

D. PTO Team Bonding Events (Sam)

Information

- Haunted House Night Out date TBD - Laura
- Holiday Party - 12/13 after PTO meeting or 12/16?

VIII. Board Remarks and Future Discussion Items

IX. Adjourn Meeting - October 11th at 5:30 in LRC

MARK YOUR CALENDARS!

September

5: No School-Labor Day
7: Otter Pops
8: Papa Johns for STUGO
9: Grandparents Breakfast
12-16: Spirit Week
13: PTO Meeting
16: Super Shark #1
15-22: Fall Book Fair
21: Otter Pops
22-23: Fall Conferences
21-23: Early Release
26-30: Fall Break

October

1-7: Fall Break
10: School Resumes
11: PTO Meeting
12: Otter Pops
21: Picture Retakes
21: Movie Night
26: Otter Pops
26: Family Night at Golfland

November

2: Papa Johns for STUGO
8: PTO Meeting
9: Otter Pops/Hot Cocoa
10: Veteran's Breakfast
11: No School-Veteran's Day
14-18: Kindness Week
14-25: Food Drive
18: Fall Festival
22: Thanksgiving Lunch
23: Turkey Trot
23: Otter Pops/Hot Cocoa
24-25: Thanksgiving Break
30: Papa Johns for STUGO