



## August 9<sup>th</sup>, 2022 PTO Meeting Minutes

### I. Call to order @ 5:30 in LRC

Introduction of people in attendance

### II. Parent open forum -N/A 5:33

### III. Admin update 5:34

Mrs. Hanson thanked PTO for back to school luncheon

New school mission statement "Empower, Connect, Impact"

Mr. Peper explained the 4DX process in regards to goal setting. He is hopeful that kids will use this language and apply it to creating W.I.G.S at home.

### IV. Financial update 5:40

not ready yet but will be available at next month's meeting.

### V. Voting Items 5:41

*\*In the instance of a tie, admin will have the tie-breaking vote*

#### A. Vacant Board Seats (Sam) - 10 minutes

##### **Information**

- 2 Hospitality Co-Chairs (Community and Teacher)

- Jessy Smith- yes unanimous

- Andrea Klitzke yes unanimous

- 1 Corporate Fundraising- still available

- 1 Fundraising Co-Chair- still available

- 1 Teacher Liaison- still available

##### **Action**

- Vote via secret ballot

#### B. Bylaws (Sam) – 5:44

##### **Information**

- Review amendment recommendations from board members

Differentiate between "member" vs. "elected officer"

"Quorum" is defined 50% of

"Members" are teachers, parents and community

Board member

Executive board member

Admin is the tie breaker

"Officers" of PTO would be 5-23 people

Add option for "Member" to vote in general election

Add to bylaws that Admin is not allowed to vote on issues

##### **Action**

- Vote to approve all proposed language of "member" in the by laws to offices = 9 YES 0 no

-Vote to approve all proposed changes to current laws = 9 yes 0 no

-Vote admin able to vote in meetings = 9 no 0 yes

-Vote to approve community members to vote was tabled for further discussion at future meeting.

-Vote to put a 2 year cap on officers serving consecutive years unless unopposed = 6 yes 3 no

- Vote that "term limits" start now and add to bylaws = 9 yes 0 no

- vote on publicizing to public forum of current board officers running again = 3 yes 6 no

-vote to allow Tier 2 volunteers to collect money on behalf of the PTO officers was tabled to a later meeting.

- vote to publicize ballot to all eligible voting members at least 24 hours before the voting is available =9 yes 0 no

- Sam to revise and acquire signatures

- Submit to district office

#### C. 2022-2023 Proposed Budget (Laura) - 5 min

##### **Information**

- Presentation of 2022-2023 Proposed Budget- please see email coming soon.

##### **Action**

- Vote to approve 2022-2023 Budget
- Submit to District Office

## **VI. Old Business (5 minutes)**

### **A. Kindergarten Playground (Sam/Admin) - 3 min**

#### ***Information***

- PTO initially discussed (no official vote noted in minutes) a budget of \$10k-\$15k
- District approved \$30k upgrade request
- PTO to provide \$15,000 and Admin will match with their capital budget
- \$150 teeter totter from Costco - options?

#### ***Action***

- Vote to approve \$15k check from Principal's fund to match PTO funding of \$15K was unanimous

### **B. Staff/PTO Shirts - 2 min**

#### ***Information***

- Staff shirts ordered and delivered

#### ***Actions***

- Order board member shirts

## **VII. Recurring Business (2 minutes)**

### **A. Otter Pops - 10am-1:30pm (Sam) - 2 min**

#### ***Information***

- 8/10 (PTO), 8/24 (6th), 9/7 (5th), 9/21 (gifted)

#### ***Action***

- Sign up for Otter Pop time slots as available at [bit.ly/otterpops2223](https://bit.ly/otterpops2223)

## **VIII. New Business (45 minutes)**

### **A. 2022-2023 Goals (Sam) - 5 min**

#### ***Information***

- Be an inclusive team, create positive relationships, and maintain active participation/contribution
- Become incorporated
- Monthly PTO newsletter to Parents
- Refresh/update website
- Add more content to social media
- Ice and Water Machine to replace Sparkletts
  - \$4,000 each initial fee, \$80 each annually for new filter
- More shade on playground (over line up area and gaga ball court)
  - Utilize grants and check writing campaigns
- Add more color/greenery to campus

#### ***Actions***

- Add any additional goals

### **B. 2022-2023 Event Calendar - 5 min**

#### ***Information***

- Review 2022-2023 event calendar
- Please mark your calendars and plan to attend as many PTO events as possible

#### ***Action***

- Print and Distribute
- Add all event dates to facebook and website calendar

### **C. Fundraising Chair Update (Jam) - 10 min**

#### ***Information***

- Paint the Ceiling
- Paint the Town Blue
- Water Bottles
- Corporate Sponsorships
- Fall Fundraiser ideas
  - Tricky Tray Basket Auctions -this is a separate fundraiser. These funds will not be part of grade level

earmarks. Grade level teams will be asked to make 1 large themed basket from classroom items donated by parents.

**Action**

- Volunteers to help paint on Sept 10 & 11 (see sign up sheet)
- Recruit parents for PTO Fundraising Tea

**D. Hospitality Chair Update (Sam) - 5 min**

**Information**

- Grandparents Breakfast (9/9)
- Super Shark (9/16)
- Fall Conference Lunch (9/23)

**Action**

- Food and Beverage Vendor/Donations
- Flyer/Promotion
- Facilities Request Form

**E. Activities Chair Update (Mindy) - 5 min**

**Information**

- Meet the Principal (8/16) - see below
- Golfland (10/26)- school receives 50% on all activities and 20% on all food purchased
- Holiday Shoppe (12/1- 12/8)- it's been proposed that we try and do our own holiday shop vs. going through a company. Mindy is looking into a proposed total cost to purchase our own items to sell at the store. We will discuss this further at a future meeting.
- Harkins (1/18)
- AZ Ice (3/10)
- 6th Grade Lock-In (4/28) will be at Elevate again and \$30 fee

**F. Peter Piper Pizza Event (Mindy) - August 16, 4-8pm - 5 min**

**Information**

- They will be hosting a variety activities and competitions from 4-8pm
- Students wearing their sticker will receive 5 free "tokens" when they arrive
- The class with the most student participation will receive a free Pizza Party
  - Cross Cat classes will be combined as one class

**Actions**

- Provide a list of teachers to PPP for pizza party contest
- Distribute stickers to teacher boxes by 8/14 (teachers hand out day of event)
- Need 2 volunteers to work 1.5 hours shifts during the event – **Mindy will be there from 4:00-8:00 and Cari will be there from 5:15 to 8:00**

**G. Restaurant Night Chair Update (Hayley) - not present to give update**

**Information**

- at least 1 restaurant per quarter for PTO funds
  - In-n-Out
  - Chick-fil-a
  - Bahama Bucks
  - Menchies
  - Peter Piper
- Monthly food trucks?

**H. Volunteer Chair Update (Kelley) - 2 min**

**Information**

- Have received several contact forms back!

**Action**

- Add contacts to mailchimp
- Send out Otter Pop signup to parents
- Connect with each chair for upcoming signup needs
- Book Fair Sign Up with Kristi Arnett

**I. Fall Spectacular (Lorin) - November 18 - 3 min**

**Information**

- Natalie has offered her assistance
- Proceeds from the event (excluding tricky tray) will go to K-6, CC, Resources, (Specials?)
  - Full participation from the ENTIRE team for the ENTIRE evening to receive Earmark funds

- Grade level ticket pre-sale incentive?

**Action**

- Create Fall Festival Volunteer Team

**J. PTO Photos (Sam) - August 19 - 2 min**

**Information**

- Board members will need to take photos during picture day for PTO ID Badges

**Actions**

- Get your photos taken, August 19th at 7:30am

**VII. Board Remarks and Future Discussion Items (5 min)**

**VIII. Adjourn Meeting – August 9 at 7:42 p.m. in LRC**

**MARK YOUR CALENDARS!**

**August**

- 3: Papa Johns for STUGO
- 4: Curriculum Night
- 9: PTO Meeting
- 10: Otter Pops
- 16: Meet the Principals Party
- 19: Picture Day
- 24: Otter Pops

**September**

- 5: No School-Labor Day
- 7: Otter Pops
- 8: Papa Johns for STUGO
- 9: Grandparents Breakfast
- 12-16: Spirit Week
- 13: PTO Meeting
- 16: Super Shark #1
- 15-22: Fall Book Fair
- 21: Otter Pops
- 22-23: Fall Conferences
- 21-23: Early Release
- 26-30: Fall Break

**October**

- 1-7: Fall Break
- 10: School Resumes
- 11: PTO Meeting
- 12: Otter Pops
- 21: Picture Retakes
- 21: Movie Night
- 26: Otter Pops
- 26: Family Night at Golfland