



October 2021 PTO Meeting

October 12, 2021 5:30pm • LRC

- I. **Call to order-5:34 pm**
- II. **Approval of Minutes-7 yes and 0 no votes**
- III. **Parent open forum (5 minutes)** Nobody said anything
- IV. **Admin update (5 minutes)**-Everyone loved the fall conference lunch for staff! Also some mitigation strategies are being updated and hopefully going to feel a little more “normal” soon with the mitigation strategies not being quite as strict.
- V. **Financial update (5 minutes)** Everything is going great financially and otter pops are really profitable!
- VI. **Old Business (15 minutes)**
 - A. **Outdoor Classroom**

Information

 - Requesting additional \$8k for outdoor classroom
 - Sun safety/skin cancer awareness program

Action

 - Vote on total budget NTE \$18k for outdoor classroom-9 yes and 0 nos
 - Begin design and purchasing for outdoor classroom
 - B. **Stock the Teacher Lounge (Krissy)**

Information

 - Update from Krissy

Action

 - Submit paint/decor/furniture concept design to Hanson for approval (Krissy)
 - Submit, as needed, to District office (Kristine)
 - Select date for painting and decorating - invite parents?
 - Select date for official “unveil” with fully stocked lounge

Krissy is going to send Nikki the items to create a sign up genius and then she is going to also email Hanson the description of what is going to happen. November 1st the email and sign up will go out and then we are asking that donations will be due by Nov 10th.
 - C. **Volunteer Email List (Nikki)**

Information

 - Updated with info from all returned forms

Action

 - Send “welcome” email to all volunteer contacts with upcoming opportunities (Nikki)
 - D. **T-Shirt Design Contest - September 15 - October 12**

Information

 - All designs were due today, we will vote on top 3
 - Shirts released for sale 10/22 at Grandparents Breakfast
 - Winners: 1st free shirt & \$30 to Shark Store, 2nd \$30 to Shark Store, 3rd \$15 to Shark Store (codes are active)

Actions

 - Vote on top 3 designs
 - Notify and announce t-shirt design winners (Sam)
 - Order shirts through MG Printz

E. Shark Store

Information

- Socks
- Can do a one time sale with direct orders to the company, or purchase stock and sell on our own.
- \$5 each, sell for \$8 each; sizes kindergarten to adult

Actions

- Vote to approve adding socks to Shark Store-10 people voted yes and 0 people voted no

I. Recurring Business (10 minutes)

A. Otter Pops - 10am-1:30pm

Information

- Need to purchase more otter pops - enough for October events
- 10/13 need 1 volunteer for each shift
- 10/27 need 1 volunteer for each shift
- 11/10 need 2 volunteers for each shift

Actions

- Purchase more Otter Pops (Jill/Sam)
- Sign up for Otter Pop time slots as available

B. Ceiling Tile Sales

Information

- Parents have still not submitted designs from purchases last year
- Host paint area/booth at Fall Festival

Actions

- Follow up with parents who purchased and have not submitted (Laura)
- Promote for this school year on social media, e-alert, and flyers (Sam)

C. Restaurant Nights (Kelley)

Information

- In-N-Out October 26

Actions

- Promote on social media (Kelley/Sam)
- Distribute flyers/hats to teachers mailboxes by 10/24 (Kelley)

II. New Business (20 minutes)

A. Skateland Social - October 15 (Hayley)

Information

- come out and have fun! No volunteers needed!
- Skato will be on campus 10/15 during drop off to help remind families of the event
- 100% of ticket sales goes back to PTO

Action

- Distribute flyers to teachers boxes by 10/13 (Hayley)

B. Grandparent's Breakfast - October 22 (Laura)

Information

- Update from Laura
- Volunteers needed:
- 10/21 3:00-4:00pm: 5 set up/decor
- 10/22 6:30-8:15am: 4 set up 3 door greeters, 4 shark store, 4 food table greeters, 2 photo booth

Action

- Copy and send flyers home by 10/13 (Laura)

C. Fall Spectacular - November 19 (Abby)

Information

- Update from Abby
- Need members for the planning committee
- PTO Board Members will need to work at least one 1 hour shift for this event

Action

- Create parent planning committee, set a meeting (Abby)
- Submit facilities request to Norma (Abby/Sam)
- Send flyers home by 11/1 (Abby)

Bingo will be simplified this year and carnival booths are coming back

D. Golfland Family Night - January 20 (Hayley)

Information

- Rent 2 mini golf courses for 3 hours, time TBD 4-7?, 5-8?
- We charge per person ahead of time and check in/sell tickets at the door
- standard admission is \$10.99 12+, \$9.99 4-12, 3 and under free
- need 87 at \$5 a piece to make a profit
- 148 people per hour for 3 hours - total of 444 people can attend
- \$433.20 total, \$100 deposit due October 15th

Action

- Vote on time of event-10 yes votes for 5-8 pm
- Vote on price per person/per family-\$5 per ticket was voted on 10 yes votes
- Vote to approve upfront cost of \$433.20 with \$100 paid immediately-10 yes votes

E. Fundraising Chair update (Laura)

Information

- Presentation of fundraising events and opportunities for Q2
- Events allowed before and after school, if optional - outdoor encouraged

Action

- Select dates and planning committees for events as needed.

10 votes yes for doing the pura vida bracelets and Laura will email color and style options this week

F. District Office PTO Training Session - October 18th 10am

Information

- Mandatory training for board members
- Approximately 60-90 minutes

Action

- Please add to calendars and plan to attend

VII. Board Remarks and Future Discussion Items (5 minutes)

VIII. Adjourn Meeting - Next meeting November 9, 2021 at 5:30pm location LRC-Meeting Adjourned at 6:38 pm