



April 2022 PTO Meeting

April 19, 2022 5:30pm • LRC

- I. Call to order-5:35 pm
- II. Approval of Minutes-March minutes were approved with 6 yes votes and 0 no votes
- III. Parent open forum (5 minutes)
- IV. Admin update (5 minutes) Very exciting that testing went well and that Book Vending machine is in
- V. Financial update (5 minutes)-Sam is having to go all the way back to November to figure out earmarks and the correct amounts they have in their earmarks. The teachers will need their receipts and their request for reimbursement form. They put it in Kristine's box and then people will get their checks from Norma after Kristine signs.
- VI. Old Business (20 minutes)
 - A. Book Vending Machine (Sam)

Information

 - Arrived and stocked!

Action

 - Take and post pictures to social media

Notes: Going to give staff tickets to start handing out where students can go to library and redeem for tokens to do the vending machine to get lots of books into kids' hands as often as possible. The tickets can be given out for any students showing leadership qualities, going above and beyond, working hard, or showing kindness to others. Also on students' birthdays they automatically get a token to go and get a book from the book vending machine.
 - B. Outdoor Classroom (Sam)

Information

 - Completed and being used by teachers/students

Action

 - Take and post pictures to social media
 - C. Teacher Appreciation Week - May 2-6 (Krissy)

Information

 - Planning update (Krissy)-everything is coming along and we need to be really working on getting donations asap from businesses for this. Krissy has some great graphics that will tell the teachers what is happening on which days and then also another graphic to encourage parents to do certain things for staff on certain days to hopefully get them some goodies all throughout the week!
 - Sponsor Link for parents to sponsor individual meals for teachers-going on social media and then it's a shark store item for parents to go in and choose which teacher/staff they want to buy for
 - D. Pur Vida Bracelets/Spirit Socks (Laura)

Information

 - Arrived and online in the Shark Store!
 - A. AZ Ice Event - April 1, 7:30-9:30pm (Hayley)

Information

 - Great turnout, PTO raised: \$208
 - B. 6th grade lock-in - April 22, 11:00pm-7:00am (Hayley)

Information

- Elevate Air Park, \$25 per person
- Information has been sent to 6th grade families. Physical flyers will go home with students 4/21

Action

- Create chaperone agreement form (Hayley/Sam)

C. Website Update

Information

- Minutes and Agendas need to be updated each month for public access

Action

- Upload September - April Minutes (Tina)

D. FunRun Incentives (Laura/Sam)

Information

- Online vote held to approve increased teacher incentive totaling 10% of total monies collected by each class, not amount raised.
- Approved 4/3 12pm with 7 yes, 0 no, 4 abstain
- Additional checks were written and distributed to teachers

Actions

- Coordinate grade level incentive prizes with team leads (Laura/Sam)
- Ice cream - 3rd, cookies - 4th, popsicle - 2nd

E.

I. Recurring Business (10 minutes)

A. Otter Pops - 10am-1:30pm

Information

- 4/27 (6th), 5/11 (gifted), 5/25 (pto)
- Restocked 1000 Otter Pops on 4/8

Action

- Sign up for Otter Pop time slots as available at bit.ly/otterpops21

Notes: Krissy made a sheet to tell volunteers how to do otter pops when they come in

Cindy said a teacher proposed having the otter pop sales to potentially go into a big pot and then split evenly to keep it fair-this will be discussed further next year

****PTO voted with 7 yes votes and 0 no votes to supply otter pops to all students on field day****

B. Coffee Truck - April 29, 7-9am

Information

- Coffee truck will be on campus on the soccer field

Action

- Please remind teachers to send out information to parents regarding Otter Pops and Coffee Truck

C. Shark Store

Information

- All inventory is updated in the Shark Store

II. New Business (15 minutes)

A. Celebration of Leadership - May 5, 4:30-7:30pm (goes from 5 pm to 7 pm)

Information

- Selling Shark Store items and passing out PTO information
- Volunteers needed to set up at 3:30, and work 1 hour shifts.

Action

- Sign up at bit.ly/CHP050522

B. Pastries with VIPS - May 13, 7-8am

Information

- Update from Krissy on:
- Pastries/Beverage Vendor-pastries coming from Sam's Club and waiting to hear back from Chartwells on beverages
- Facilities request/admin approval on Thursday set up
- Volunteer signup form-Sam is going to help create this and then we need to put it on social media and really encourage Dads to come and volunteer and help run this event
- Shark Store sales during event-Is Abby able to do shark store?
- New event banner design-No new banner this year
- RSVP link? (Not doing a link this year-maybe next year!)
- Flyer has been created and sent to admin for distribution

Action

- Promote on social media (Krissy/Sam)
- Print and distribute paper flyers by 5/4 (Krissy)
- Petty cash for Shark Store cash box? (Sam)
- Submit banner for production (Sam)

C. Board Elections - May 10, 5:30pm

Information

- Elections will be here before we know it! Voting is required for all positions.

Action

- Waiting on 2 current members to notify of their intent for next year. Email yurchaparralpto@gmail.com to indicate if you are interested in being on the board again next year-and in what position(s) so we can begin recruiting/marketing accordingly.
- Print and distribute teacher nomination letters 4/20
- Print and distribute self-nomination packets by 4/20

D. Super Shark #4 - May 20

Information

- Names and shirt sizes due from teachers by TBD (Alexis Meyers)

Action

- Review shirt sizes and confirm inventory
- Fold/roll shirts, label with students name and teachers name, deliver to front office by date provided by Alexis Meyers (Krissy)

E. 6th Grade Clap Out - May 25th- 1:00pm (Hayley)

Information

- School-wide send off for 6th grade students
- PTO provides decorations for parent photos/clappers to teachers and staff

Action

- Complete facilities request (Hayley/Sam)
- Confirm clapper inventory (Hayley)
- Order any necessary decor/balloons (Hayley)
- Create promotional flyer and promote on social media by 5/9 (Hayley/Sam)
- Print and distribute flyers by 5/13 (Hayley)
- Volunteer signup for decorations?

Notes-Sam will get with Hayley on all of this

VII. Board Remarks and Future Discussion Items (5 minutes)

VIII. Adjourn Meeting - Next meeting May 10, 2022 at 5:30pm - location LRC-6:46 pm meeting adjourned