



November 2021 PTO Meeting

November 9, 2021 5:30pm • LRC

- I. Call to order**
- II. Approval of Minutes**
- III. Parent open forum (5 minutes)**
- IV. Admin update (5 minutes)**
- V. Financial update (5 minutes)**

- VI. Old Business (15 minutes)**
 - A. Grandparents Breakfast**
 - Information*
 - Thank you to everyone who helped make it a HUGE success

 - B. Stock the Teacher Lounge - November 12th (Krissy)**
 - Information*
 - Update from Krissy
 - Action*
 - Decorate and stock lounge (Krissy)

 - C. Fundraising Chair update (Laura)**
 - Information*
 - Bracelet Update
 - Action*
 - Submit order (Laura)

 - D. Fall Spectacular - November 19 (Abby)**
 - Information*
 - Event Logistics Update
 - Vendor Update
 - Volunteers Update
 - Action*
 - Submit facilities request to Norma (Abby/Sam)
 - Confirm additional vendors, sponsors, and performers

- VII. Recurring Business (10 minutes)**
 - A. Otter Pops - 10am-1:30pm**
 - Information*
 - Need to purchase more otter pops - enough for October events
 - 11/10, 11/24, 12/15
 - Action*
 - Purchase more Otter Pops (Jill/Sam)
 - Sign up for Otter Pop time slots as available

 - B. Ceiling Tile Sales (Laura)**
 - Information*
 - Update on last tiles
 - Host paint area/booth at Fall Festival
 - Action*
 - Promote for this school year on social media, e-alert, and flyers (Sam)

C. Restaurant Nights (Kelley)

Information

- Chick Fil A?

Action

VIII. New Business (20 minutes)

A. Food Drive - November 12 - 24

Information

- Request for funds from Lighthouse team to provide \$200 to purchase grade level prizes
 - 1st - Pizza Party, 2nd Popsicle Party

Action

- Vote to approve \$200 for Student Lighthouse to use for Food Drive grade level incentive

B. District Casino Night - November 19

Information

- Fundraising event
- Requesting donated baskets from each PTO

Action

- Vote to approve basket donation

C. Holiday Shoppe - December 6 - 13 (Hayley)

Information

- Will receive an additional 10% from items with early sign up bonus
- Set up 12/2 & 12/3, Preview Day 12/6, Last Day to Shop 12/13, Inventory Check and Clean Up 12/13 & 12/14
- We will need lots of PTO and parent volunteer support for setup, shifts, and clean up to make this event happen

Action

- Create shopping schedule (Hayley/Sam)
- Create volunteer signup (Nikki & Hayley)
- Create flyer (Hayley/Sam)
- Promote on social media starting 11/15
- Send digital promo material to teachers by 11/15
- Send home flyers with item list 11/30

D. Super Shark #2 - December 10 (Krissy)

Information

- Shirts were ordered with the last event

Action

- Fold/roll shirts, label with students name and teachers name, deliver to front office by December 6th (Krissy)

E. Teacher Holiday Lunch - December 14 (Krissy)

Information

- Catered lunch for teachers and staff with parent donations

Action

- Confirm food vendor (Krissy)
- Create and send save the date for teachers by 11/24 (Krissy/Sam)
- Create donation signup for parents drop off for 12/13 (Nikki/Krissy)
- Post donation request to social media accounts (Sam)

F. Jingle Jog - December 16 (Hayley)

Information

- Held during school hours by grade level
- PTO sells bells (\$2 each) - we have plenty in stock

Action

- Create flyer
- Add bells to Shark Store
- Promote on social media starting 11/29
- Send home flyers by 12/9
- Confirm bikes for admin to ride
- Create playlist for event

G. HD South Community Brick

Information

- Seeking purchases from Gilbert area PTOs and Boosters to purchase bricks that will be place at HD South
- \$125 for 4x8 School Name, \$300 for 9x9 School Name and Mascot

Action

- Vote to approve purchase of HD South Brick

VII. Board Remarks and Future Discussion Items (5 minutes)

VIII. Adjourn Meeting - Next meeting December 14, 2021 at 5:30pm - location LRC